

Aspen Elementary School

Site Council Meeting Minutes

Oct 23, 2024

Meeting called by	Shane Craven
Note taker	Stacey Coombe
Attendees	Andie Massi, Lacy Embree, Jackie Wellen, Daniel Quick, Tammi Berman, Kira Wagner, Haley Rosenberg, Sheala Larimer
Visitors	None

Meeting Called to Order at 3:03pm

- I. Public Comments
 - None
- II. Principal's Report
 - Minutes
 - Motion to approve September Minutes by Jackie
 - 2nd by Lacy
 - No nays - approved
 - Teacher shoutout for getting through Parent/Teacher Conference Week
 - Red Ribbon Week is this week
 - Harvest Fest is on Friday
 - Update
 - Received Unified Champion Schools Distinction for 3rd year
 - Received recess equipment
 - Received additional funds for future purchases
- III. Reports
 - PFA - Kiley Duncan/Mandy Liston
 - Not Present
 - Notes not received
 - DAC - Daniel Quick
 - RISE with the Rams Organization
 - Highlighting diversity, equity, and inclusion
 - Additional notes not received
 - DELAC - Vacant
 - Meeting coming up in a few weeks
 - GATE DAC - Robyn Moshier
 - Notes not received
 - SEDAC - Stephanie Hornstrand/Brianna Hassett

- Special Education District Advisory Council (SEDAC)
- October 1, 2024, attended by Stephanie Hornstrand, Brianna Hassett - Aspen
- NEW: Shanda Lee, Director of Special Education Preschool and Elementary
- NEW: SDAC (Student District Advisory Committee) is now attending our meeting, represents another avenue for children with disabilities

Key Updates/ Messages

- Public comments:
 - Conejo Oaks Academy- 3 para's have left, 3 new ones this year and were not trained. Parents are concerned.
 - Conejo Oaks Academy- concerns about transitioning for child with rare disorder.
- SEDAC Guide to Transitions (through all ages): links to many resources for families, vote to approve will be in November meeting
- SEDAC Roles and Responsibilities:
 - Priority 1: communication
 - Priority 2: Educational
 - Priority 3: Social Emotional connection to the school site/communities
 - LCAP/SPSA/Inclusion Plan:
 - LCAP: district level 3 year plan and budget tool (access CVUSD, strategic plans)- infographic
 - SPSA: school level, funding for school site is developed from this plan
 - SARC: School Accountability Report Card (site)
 - Strategic Plan for Inclusion: district, academically and socially, emphasizes LRE rate
 - Welcome to SEDAC 101:
 - Do's: collaborate and advise
 - Do Not's: resolve individual or personal concerns to one's own child or children during a public meeting. Activism. We do not determine policy, nor direct District staff or the Board of Education.
 - Attend and participate, school site Council, regularly communicate with admin on special education topics, establish communication with parents and caregivers at your school
- Best Practices from Elementary, Middle and High School:
 - Elementary- Banyon best practices. School meetings introduce yourself and what you can do. Back to school night,
 - Middle- Maple & Colina, build a sense of community and belonging. Build a team at the school site, build a relationship with the administration at the site. Let families know who you are, Principal to send out contact information. Colina, newsletter send automatically to all IEP/504 families, sample in SEDAC drive. Parent meetings, Principal attended all....Community speakers to entice families to attend. Organize or volunteer activities on campus. Unity Day- speaker, school art activity. Gratitude towards teachers and staff that execute the plan

- High School- Colina, Newbury Park High School, co-repping is a great thing. School website under parents there is a tab for SEDAC (welcome letter) which includes site reps contact information, then links to SEDAC site, reach out to all SPED programs and provide letter to all parents, attend Principal coffee, SSC advocating for inclusion, SEDAC meet and greet event Principal set up and PTA provided coffee/donuts- advertised via SMORE and he also sent out to all parents with IEPs and 504s
 - District Celebrates: Unity Day October 16, disability tool kit
 - Special Education Update:
 - IIS support is covered and fully staffed
 - 27 are staffed by agency and our goal is replace them with district paraeducators.
 - Reports from the community:
 - Conejo Council PTA: new category “Accessible Artist” vs “Special Artist” category
 - SELPA: Alternate Pathway to a Diploma is now available (education), book club for all neurodiverse students, adults and caregivers. November 20th virtual transition fair.
 - CRPD: Devon Herbert introduction, Therapeutic Recreation. October 9th fall program guide. All programs are funded by Tri Counties Regional Center. Goal is to get onsite at more schools for after school programs, especially servicing the therapeutic recreation students.
 - Rainbow Connection: Denise Benic new point of contact, Down Syndrome walk October 26 You can sign up for communication directly on happenings in community
 - Autism Society of Ventura County: Carole Shelton, Awesome in Autism Awards night October 24.
 - Conejo Schools Foundation: any teacher can ask for supports \$300, board are expanded to sensory needs in classroom. Flyer to pass out to teachers
 - TO Library: [For Grades K - 5 | Thousand Oaks, CA \(tolibrary.org\)](https://www.tolibrary.org)
 - Special Olympics and Unified Sports (Erin Bell) – November 7th Newbury Park event bocci ball
- LGBTQ+ DAC - Ashley Lozano
 - Notes not received
- AA DAC - Robyn Moshier
 - Notes not received

IV. New Business

- Attendance Update
 - STIS is available for now for any reason for 1-15 days
 - Chronic Absenteeism has dropped due to STIS
- School Safety Plan
 - Reviewed sections of Safety Plan
 - Board District Policies
 - School Specific Data
 - Discussion on any question
 - Motion to approved safety plan by Andie

- 2nd by Kira
- All in favor - no nays
- Approved

V. Old Business

- None

VI. Adjournment

- Meeting adjourned at 3:48pm
- Next Meeting: Nov 20, 2024 at 3:00pm